The Adjutant-General shall be in control of the military department of the State, and subordinate only to the Governor in matters pertaining to said department. He will perform such duties as pertain to the Adjutant-General and the other chiefs of staff departments, under the regulations and customs of the United States Army. He will superintend the preparation of all returns and reports required by the United States from the State, and will perform all the duties prescribed for him by the militia law of the State. (a) He shall keep a register of all the officers of the militia of the State, and keep in his office all records and papers required to be kept and filed therein, and make a report as of the 30th of September in each year, within fifteen days thereafter, to the Governor, including a detailed statement of all the receipts and expenditures for military purposes during the year. (b) He shall, at the expense of the State, when necessary, cause the militia law, the military regulations of the State and Articles of War of the United States to be printed, indexed and bound in proper and compact form and distributed to the commissioned officers of the National Guard, sheriffs, clerks of Circuit Court of the counties, and to the clerk of the Superior Court of Baltimore City, one copy to each; and to each commissioned officer and headquarters he shall issue one copy of the necessary text-books and of such annual reports concerning the militia as the Governor may direct. (c) He shall cause to be prepared and issued all necessary blank books, blank forms and notices required to carry into full effect the provisions of this chapter. All such books and blanks shall be and remain the property of the State. (d) The seal now used in the office of the Adjutant-General shall be the seal of his office and shall be delivered by him to his successor. (e) The Adjutant-General may have one Assistant Adjutant-General of the grade of Colonel, whose salary shall be fifteen hundred dollars per annum, and the said sum is hereby appropriated for that purpose annually, and the Comptroller is hereby directed to draw his warant on the Treasurer, who is hereby directed to pay the same in equal monthly instalments; and the necessary clerks and employees, not exceeding four, and as many laborers as may be required from time to time. The Assistant Adjutant-General shall be at the time of his appointment an officer in active service in the militia of the State, or shall have served in the National Guard for at least three years. He shall be appointed and commissioned by the Governor upon the recommendation of the Adjutant-General, and shall be entitled to all rights and privileges granted to officers of the National Guard in this chapter. The clerks and employees shall be